

HIGH SCHOOL- ALTERATION AND EXTENSIONS
S.P.N.042-0041 EA/RR
BUILDING COMMITTEE
East Hampton High School Library
15 North Maple Street, East Hampton, CT 06424
Thursday, February 18, 2016
Minutes

Committee Members Present: Sharon E. Smith, Chairperson, Cynthia Abraham, Thomas Cooke, Michael Zimmerman, Steve Karney, Tom Seydewitz, Roy Gauthier and David Ninesling.

Committee Members Not Present: Michele Barber, Vice Chairperson

Also Present: Charles Warrington and Sean Jensen, Colliers International (CI); Glenn Gollenberg and Amy Samuelson, SLAM; Steve Smith and Jeff Anderson, Downes Construction Company (DCC), Paul Smith (Superintendent of Schools)

Call to Order: Chairperson Smith called the meeting to order at 5:30 p.m.. Mr. Cooke was named a voting member on behalf of Ms. Barber. Mr. Ninesling was named a voting member in the absence of Mr. Zimmerman (who entered the meeting later, at 6:07 p.m.)

Public Remarks:

None

Executive Session – Attorney-Client Privilege Communication:

A motion was made by Mr. Karney, seconded by Mr. Seydewitz, to enter into Executive Session at 5:31 p.m. Voted unanimously in favor.

Mike Maniscalco (Town Manager) and Attorney Faulkner were present for the Executive Session, which ended at 5:51 p.m.

Review and Approve Minutes of January 21, 2016:

A motion was made by Mr. Karney, seconded by Ms. Abraham, to approve the minutes of the January 21, 2016 meeting with a grammatical correction on page one. Motion passed 5-0 (abstentions from Mr. Seydewitz and Mr. Cooke.)

Project Manager's Report (Colliers International): Please see the attached for the Owners Project Manager's Report. Mr. Warrington introduced Sean Jensen, replacement for J. Lucas.

Project Update: Mr. Warrington reports that the 20's wing will be occupied 2/29/16. FF&E installation is being coordinated for next week, and WB Meyers will be in next weekend to work on the moves. It was noted that the operable sash windows in this wing still need to be installed. All demo has been completed on schedule in the old gym area (Tbell). This is going along on schedule. It was noted that the volleyball system will need to be rotated 180 degrees this summer because of elevated refs that need to be opposite of the teams, which are opposite of the spectators. Window film is being discussed for the South and West sides of that area to reduce sun glare.

Ms. Abraham asked about the turn over date for the greenhouse. Mr. Warrington stated that it should be cleaned up for turn over next week. Mr. Smith elaborated that there had been a water leak which was repaired, that caused peeling paint. Ms. Abraham asked about the possibility of recurrence. Ms. Samuelson explained that this green house has the feature of mechanical air circulation and humidity is taken into account.

Review of Change Orders Approved since 1/21/16: The change orders have been reviewed by the finance sub-committee. Mr. Warrington mentioned that CO #105 (Temp. Emergency Lighting) for \$9,926.59 was because of deficiencies in emergency lighting throughout the school identified by the Fire Marshal. Mr. Karney elaborated that items like this, which should have already been corrected by the school, are not truly in the cost of the project but needed to be moved forward in order to get the certificate of occupancy and have the project stay on track. There was some discussion on these projects, with Mr. Warrington stating that Colliers tracking and monitoring all the change categories on a list.

Reports and Discussion:

Construction Update (Downes): Mr. Smith noted that the abatement in gym/locker room area is completed. Phase III is coming, in a month they will be back in the abatement process. Signs will be removed while not abating. Mr. Warrington stated that in the gym when the floor was demoed the mastic under the floor was tested and deemed non-asbestos containing. The report was not as specific as it should have been on that material and the operation was shut down for one day by the DPH, as Mr. Stapleton erred on the side of caution, especially since concern had been expressed by parents.

Architect's Update (SLAM): Ms. Samuelson passed around custom wall graphics for the cafeteria and lecture hall T Bell area. Mr. Karney asked about color selection for the counter tops. Mr. Gollenberg stated that SLAM is investigating an alternative manufacturer as the counters from the original manufacturer have the same issue with marring. New samples are coming from Lab Tops.

Action Items:

Approval of Invoices:

- *A motion was made by Mr. Seydewitz to approve SLAM Collaborative invoice #1012733 dated 2/9/2016 in the amount of \$23,947.76. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Downes Construction Co. invoice #14 dated 1/31/2016 in the amount of \$1,229,605.40. Seconded by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve SBS/Colliers invoice #15139 dated 1/1/2016 in the amount of \$17,640.00. Seconded by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve W.B. Meyers invoice #COM-840-15/6 dated 1/31/2016 in the amount of \$1,818.50. Seconded by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Voice New England invoice #549511 dated 12/18/2015 in the amount of \$1,592.50. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Eagle Environmental invoice #13377 dated 1/12/2016 in the amount of \$1,857.50. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Eagle Environmental invoice #13378 dated 1/12/2016 in the amount of \$12,724.25. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Special Testing invoice #29918 dated 12/31/2015 in the amount of \$9,395.00. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Special Testing invoice #29940 dated 1/31/2016 in the amount of \$3,660.00. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Horizon Engineering Associates invoice #18 dated 1/29/2016 in the amount of \$2,085.00. Second by Mr. Gauthier. Motion passed 7-0.*

- *A motion was made by Mr. Seydewitz to approve Moore Medical invoice #988722901 dated 1/12/2016 in the amount of \$1,013.63. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Insalco Corporation invoice #5837 dated 2/10/2016 in the amount of \$4,415.26. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Ergonomic Group invoice #880026 dated 11/24/2015 in the amount of \$38,934.00. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Ergonomic Group invoice #880027 dated 11/24/2015 in the amount of \$1,678.00. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Ergonomic Group invoice #880028 dated 11/24/2015 in the amount of \$21,250.00. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Ergonomic Group invoice #880029 dated 11/24/2015 in the amount of \$22,089.00. Second by Mr. Gauthier. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Ergonomic Group invoice #880577 dated 11/30/2015 in the amount of \$5,223.00. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Ergonomic Group invoice #881399 dated 12/8/2015 in the amount of \$15,876.00. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Robinson & Cole invoice #50157712 dated 11/24/2015 in the amount of \$1,919.55. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Robinson & Cole invoice #50170511 dated 12/21/2015 in the amount of \$109.35. Second by Mr. Karney. Motion passed 7-0.*
- *A motion was made by Mr. Seydewitz to approve Robinson & Cole invoice #50173827 dated 1/28/2016 in the amount of \$1,048.50. Second by Mr. Karney. Motion passed 7-0.*

Approval of COP 042 for convection ovens in FCS:

A motion was made by Mr. Gauthier to approve COP 042 in the amount of \$4,057.59. Second by Mr. Zimmerman. Motion passed 7-0.

Approval of COP 080A – PCB removal on Auditorium Roof:

A motion was made by Mr. Zimmerman to approve COP 080A for PCB removal in the amount of \$25,980.44. Second by Mr. Karney. Motion passed 7-0.

Approval of quote for new phone system by Carousel Industries:

Mr. Warrington asked that this be tabled until the March meeting as Mr. Stearns was unable to attend and speak about this item.

A motion was made by Mr. Karney to table the approval of the quote for the new phone system until next month. Second by Mr. Seydewitz. Motion passed 7-0.

Approval of quote for new filing cabinet for town Department of Finance:

This quote is for a new filing cabinet for the Dept. of Finance to hold their records pertaining to the project.

A motion was made by Mr. Seydewitz to approve the quote for the new filing cabinet in the amount of \$1,279.04. Second by Mr. Karney. Motion passed 7-0.

Approval of 10th Quarterly Report:

A motion was made by Mr. Karney to accept the 10th quarterly report to the Town Council dated 12/31/2015. Second by Mr. Seydewitz. Motion passed 7-0.

It was noted that on the Phase II classroom completion portion the date needs to be changed to 2/29/2016.

Sub-Committee Reports:

Ms. Abraham stated that the Communication sub-committee conducted public tours of the school the previous week before a concert. About 40-50 people of all ages attended and the responses were positive. She mentioned that if it would be appropriate for the large phase completion she would like to do it again. Mr. Seydewitz stated that Ms. Abraham did an excellent job putting this together and working with the media in communicating as well. Mr. Karney noted that this day's Hartford Courant had pictures of the new gym. There were some questions on timing of regular walkthroughs. Mr. Warrington stated he would send a clarifying email.

Mr. Karney mentioned that because of the cold temperatures last week there was a boiler failure and some frozen pipes. The issue was quickly remediated at minor expense with no impact to the school operations; he states "hats off" to all involved.

Mr. Gauthier asked that this agenda item be "Sub-Committee Reports and Building Committee Comments" for future agendas.

Chairperson's Report:

Chairperson Smith publicly thanked Ms. Abraham for all her hard work and success of the open house and the press. She stated that her hard work is appreciated.

Public Remarks:

Jared Bushey of 145 Main St., and the Board of Education, asked about the District 14 walkthrough that was mentioned during the January meeting. Mr. Gollenberg stated that it was postponed because of illness. Chairperson Smith asked Mr. Bushey about the start date for school and it was reported to be September 6, 2016 (after Labor Day.)

Next Meeting – March 17, 2016, 5:30 p.m., High School Library

Adjournment:

At 6:43 p.m. a motion was made by Ms. Abraham to adjourn; seconded by Mr. Karney. Motion passed 7-0.

Respectfully submitted,

Eliza LoPresti
Recording Clerk